

OAKVILLE POWER & SAIL SQUADRON
Canadian Power & Sail Squadrons

TRAINING OFFICER'S REPORT

DATE: March 11, 2008

OFFICER'S REMARKS:

FALL/WINTER 2007-2008 EXAMS

Piloting - 5 wrote - 4 passed

SCHEDULE FOR 2008 TRAINING SEASON

Winter/Spring 2008 – Registrations

Basic Boating (Monday) - 19 students
Basic Boating (Tuesday) - 13 students
Navigating with GPS - 11 students
Extended Cruising - 8 students

Winter/Spring 2008 Exams

VHF (February 20th – West Marine) - 6 students registered
2 wrote - 2 passed
PCOC (Tuesday Boating Class) - 10 wrote - 10 passed

Winter/Spring 2008 Pre-registration

Electronic Charting - 12 students
Radar for Pleasurecraft - 2 students
Global Weather - 1 student
Instructor's Development - 2 students
VHF (March 18th) - 17 students
VHF (April 7th) - 3 students
Boat Pro (April 8th) - 3 students
Boat Pro (May 6th) - 0 students
VHF (May 12th) - 0 students

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FEES COLLECTED

Fees were collected and submitted to the Treasurer on February 25, 2008
For a VHF class and Electronic Charting Student's Kit on March 12,
2008:

Total Collected = \$245.00

INVENTORY

BT-5000 - Boating Student Kits	-	1
BT-1011 - Boating Plotting Kits	-	1
AG-8900 - Fundamentals of Weather	-	2
AG-7000 - AP Student Kits	-	2
AG-6025 - Seamanship Sail	-	2
AG-8010 - Marine Maintenance	-	5
AG-2500 - Boat Pro	-	9
AG-4430 - VHF	-	20
AG-4435 - VHF Module 2	-	3
AG-8890 - Global Weather	-	6
AG-5522 - Navigating With GPS	-	1

ACTIVITIES

- ordered course material
- registered students
- collected fees for classes and submitted to Treasurer

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- administered and marked exams
- sent out exams to markers where applicable (filled out CPS 2 forms)
- conferred with instructors and provided them with a computer and/or projector
- carried out secretarial duties e.g., typed student lists for instructors, answered E-mails and telephone messages, etc.

Respectfully submitted,

Nelle Gaweda, AP
Training Officer